

ACTIVITY PROGRAMME FOR ADVANCE PLANNING VISIT FOR S.C.Out.E.D.

Activity n°	1					
Participating organisations	Hosting & Coordinating Organisation : The Scout Association of Malta - 947556141					
	Sending Organisation: Scout Association of Macedonia - 947012844					
	Sending Organisation: Polish Scout Organisation - Choragiew Łódzka - 936369325					
	Sending Organisation: Scout Organisation of Bulgaria - 947964608					
	Sending Organisatoin: Projektör Ideell Förening - 945947978					
Venue				Duration		
City	Country		Start date	End date	Activity duration (excluding travel days)	Travel days
Victoria	Malta		18th April	19th April	2	2
Activity Programme						
Timetable	Activities		Non-formal & Informal learning methods used			
ADVANCE PLANNING VISIT: DAY 1						
AM	Welcome Meeting between to all Contingent Leaders		During this meeting all organisations will present themselves and then will go together through the agenda of the APV.			
	Logistics Meeting		The project's programme will be explained to the contingent leaders/representatives. A thorough explanation will be given about all the equipment that they would need to bring. The session will also be open for any suggestions from the contingent leaders and any valid points will be implemented.			
PM	Event Self-Assessment and Evaluation		Project Evaluation is very important for continuous improvement throughout the project. A brainstorming session will be held so as to determine effective evaluation tools that are interactive and effective for the project. The workshop will seek to decide on the criteria for both the participant self-assessment session and leaders' review meetings			

	Site Visits: Dwejra Camping Site	A site visit to the main place where the international project is to take place. All contingent leaders will visit the Dwejra Camp Site. The Project Manager will explain how the camp will operate and what facilities will be available. A tour will also be given to the surrounding cultural areas so that the contingent leaders will have an idea of what the scouts could expect to experience.
	Informal Working Dinner	During this dinner all leaders will discuss the aims of the project and we will determine a way forward on how to promote the main priorities of the project. During this session will also seek to understand the different cultures and traditions and to establish a set of guidelines for better integration throughout the event.
<i>ADVANCE PLANNING VISIT: DAY 2</i>		
AM	"Empowering Youth to tackle Development issues in today's Society" - Discussing the Project with a special consideration to the main objective of the event	The programme of the international event will be tabled. Every session and activity will be explained in detail and the learning objectives will be discussed together with all the leaders.
	Health & Safety, Child Policy	A thorough review of the whole project and work packages will be carried out with respect to the health & safety considerations. The Child policy of the Scout Association of Malta will also be explained to the contingent leaders.
PM	Communicating the Project	A communication plan of the project being proposed will be established in order to design a marketing campaign so as to effectively promote the project both in the sending and hosting countries.
	Preparing the participants for the event	A list of points will be drawn so that this is given to the participants prior to the S.C.Out.E.D. Event
	Finalisation of Project Timeline and Partner Duties	The project partners will identify the main roles and responsibilities of each organisation and then will determine the exact time-frames of the project activities. This will serve as a checklist and also to establish in a clear way the main roles and responsibilities of the contingent leaders in this project.